

Choctaw Nation Career Development - *CRC Initiative*



Attention: Choctaw High School Students who take the *WorkKeys Assessments*

WorkKeys Assessments = Career Readiness Certification (CRC)

The Choctaw Nation, in partnership with the Oklahoma Governor's Council on Workforce & Economic Development, recognizes the importance of and need for workers who possess strong "real world" employment skills. This partnership results in the utilization of Oklahoma's Career Readiness Certification (CRC) through the WorkKeys® assessments and the Career Ready 101/KeyTrain skill development system.

The Career Readiness Certificate (WorkKeys) is a job skill assessment system that measures real world skills employers believe are critical to success in a job environment. These skills are valuable for any occupation---skilled or professional, and at any level of education.

The Career Development program offers incentives for Choctaw Tribal Members who obtain their CRC:

Platinum Level CRC	= \$400	Silver Level CRC	= \$200
Gold Level CRC	= \$300	Bronze Level CRC	= \$100

Instructions for obtaining the CRC Award:

Eligibility: High School **Seniors** who have a CRC may apply.
High School **Juniors** who have a CRC and can provide proof of current enrollment in an accredited Career Tech class/program OR in accredited concurrent college coursework.

Requirement: You must have an Oklahoma or National CRC **&** be a *Choctaw Tribal Member*
(Already have completed the WorkKeys assessments and scored 3 or above in all areas)

For more info: <http://choctawcareers.com/crc/>

- Take the WorkKeys assessments in Reading for Information, Locating Information, & Applied Math
- You should receive your CRC Certificate from your school or the agency administering your tests

The student is responsible for completing the following steps in order to receive the CRC Award:

- Complete the Career Development Application (found at the website listed above under the Application Tab)
 - List your Career Objective as : **CRC only**
** do not complete the Financial Needs Analysis form (pg. 3)
- View the CRC Initiative Webinar at <http://choctawcareers.com/crc/>
- Provide a copy of your CRC, Tribal Membership Card, CDIB card, and Social Security Card
- Complete a W-9 form (found on the website application)
- Provide document stating your current school grade (Juniors must also provide documents listed above under *Eligibility*)
- Mail or Fax these items to: Choctaw Nation Career Development Fax: 580-920-1514
Attn: Rhonda Mize
PO Box 1210
Durant, OK 74702

Your award will be processed and mailed directly to you approximately six weeks after receipt of all required documents. These funds are intended to be utilized toward career advancement opportunities for tribal members.

If you have questions, please contact Rhonda Mize, CNCN Academic & Employment Services Coordinator
Email: rmize@choctawnation.com Durant Office: 580-920-2260 or 1-866-933-2260 Cell: 580-931-7624 8/2012