

VOCATIONAL DEVELOPMENT PROGRAM STAFF

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Choctaw Nation of Oklahoma



*Chief
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Vocational Development Program

GUIDELINES

To be eligible for the Choctaw Nation Vocational Development Program, one must:

- Be at least 1/4 Native American and have a C.D.I.B. showing the degree of Native American Blood.
- Be a high school graduate or have completed a GED course.
- Live within the boundaries of the Choctaw Nation.
- Plan to attend an accredited college, institution, or Vo-Tech.

The Choctaw Nation Vocational Development Program offers financial assistance for Adult Vocational Training for up to a maximum of twenty-four months.



REQUIREMENTS

To complete your file when sending in an application for the Vocational Development Program, we must have the following:

1. A copy of your C.D.I.B. card, showing you are at least 1/4 Native American.
2. A copy of your driver's license.
3. A copy of your high school transcript.
4. Verification of your address, if different than on your driver's license. A utility bill in your name will work.
5. Verification of dependents you claim, C.D.I.B. cards, birth certificates, or a marriage license.
6. ACT, GATB, NET, TABE, CAPS, COPS, or BOLT scores. These tests can be taken at the nearest Employment Office or local Vo-Tech.
7. Proof of Income. A check stub or last year's income tax return, if not yours, your parents.
8. You must apply for the PELL Grant at the school you plan to attend. This office will need to know how much you receive from federal aid.

EMPLOYMENT ASSISTANCE

The following is a list of items we must have in order for us to help you with your relocation needs:

1. You must be moving for a **NEW** full time permanent job. A full time job is 40 hours per week.
2. Application must be returned to this office at least one week before receiving your first full paycheck.
3. Address verification from **BOTH** addresses, the one you are moving to and the one you are moving from.
4. A copy of your C.D.I.B. (You must be at least 1/4 Native American.)
5. A copy of your driver's license.
6. If you are married or have dependents, we must have verification of these dependents (a C.D.I.B. or birth certificate for each dependent or a marriage license).
7. We must have a letter from your employer stating the date you start to work, how much you earn an hour, the date you will receive your first full paycheck, and how many hours a week you will be working.
8. We **CANNOT** help with relocation funds after you receive your first full paycheck.